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AML Escalations & Enhanced Due Diligence Associate

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Company: Madison-Davis, LLC

Location: United States

Category: other-general

Broker dealer located in Orlando looking to bring on board a “AML Escalations & Enhanced Due Diligence Associate” to join their compliance team. This role is on a hybrid schedule (3 days in office). Responsibilities:• Conducting Enhanced Due Diligence on complex accounts and higher risk customers• Preparing a memo of findings and assessment (Develop EDD and CDD templates with Unit) • Conducting EDD periodic reviews and remediations• Handle escalations from front office or onboarding teams • Ensuring unwanted prospects, relationships or exited customers are added to the internal Blacklist• Working with team to develop enhanced desktop procedures• Updating EDD and PEP list; conducting periodical reviews accordingly• Provide guidance as needed to onboarding team(s) on additional document requirements as well as alerts warranting escalation• Reviewing and assessing Alert escalations (Name screening for negative news, PEPs, and potential sanctions hits)• Work closely with cross dept. stakeholders• Support AML Escalations Manager on existing Business As Usual (BAU) KYC/EDD function enhancements to improve processes where needed

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