

# United States Jobs Expertini®

## Automotive Valet

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Company: The Herb Chambers Companies

Location: Lynnfield

Category: other-general

### Job Description

**Flagship Motorcars of Lynnfield** is looking for a **Sales Valet** to join its sales team! The Valet/Lot Attendant will assist the Service and Sales Departments by guiding and directing guests and their vehicles to appropriate locations while also moving dealer inventory to designated spots and keeping a clean frontline.

We have been voted by The Boston Globe as a **Top Place to Work in MA** consecutively!

Essential Responsibilities (include but are not limited to):

Greet guests entering the Service Drive

Promote smooth, efficient vehicle flow in the Service Drive and dealership lot

Assist with parking and the organization of guest and dealership vehicles

Direct guests to appropriate personnel as needed

Utilize shuttle vehicle to transport guests to various locations as requested

Assist the Service and Sales Departments with other duties and tasks as assigned by management.

Keep vehicle lot neat and orderly

Parking vehicles in designated spots

Benefits for full-time employees:

Medical, vision and dental insurance

401k with company match

Vacation, sick time, and PTO

Employee discounts on vehicle purchases, parts and service

Opportunities for advancement

Submit your resume today!

### **Requirements**

Must be able to multi-task in a fast-paced, high-pressure environment

Must be self-motivated and have the ability to work in a team environment

Exhibit a neat, clean and professional appearance

Possess excellent verbal communication skills and speak proper grammar

Positive attitude and friendly demeanor

Have excellent Customer Service skills

Valid driver's license and clean driving record

Must have flexible schedule with weekend availability

Must be able to work during all weather conditions

Must be able to clean cars off during snowstorms

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