

Clinique Beauty Advisor - Full Time - Fort Worth

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Company: Belk

Location: Fort Worth

Category: other-general

The Cosmetic Beauty Advisor reports to the Sales Team Manager/Store Manager and ensures the uniform execution of the Belk direction within their store.

Job Functions

Sales - Responsible for:Meeting or exceeding personal sales per hour goalsBeing a role model and demonstrating excellent selling skills and customer serviceExecuting successful promotions and special events/pre-sells/GWP'sDriving sales through customer clientelingWork with store management to optimize business to businessAchieving assigned \$ line goalIdentifying and reducing shrinkage in area

Customer Service - Responsible for:Meeting or exceeding SPH goalMeeting or exceeding credit application goalsThanking each customer by name following a purchaseHandling each transaction efficiently and accuratelyProviding a high level of customer service to support Customer Satisfaction Surveys (CSS)Building customer clientele baseRecording and protecting personal identifying customer information

General Responsibilities:Maintain floor and stock areas consistent with store standards in presentation and hygiene requirementsUnpacking new merchandise in a timely manner, deliveries should be stored in a place that does not obstruct customer access to the departmentEnsuring timely set-up including signage for promotional eventsFollowing procedures for all systems including AIR, counts, markdowns, retickets, inventory control, and RTV'sMaintaining Belk and vendor professional dress standards (uniforms) and appearanceCooperating with fellow associates and managementComplying with store

policies concerning attendance, tardiness, and associate handbook. Accepting additional duties or share responsibilities during busy times and/or as requested by Sales Team Manager/Assistant Store Manager/Store Manager. Assist with all non-sell duties as assigned by Counter Manager/Sales Team Manager/Assistant Store Manager/Store Manager, where appropriate

Education / Experience Requirements:

Please select from below the expected Contribution Level for this role

Position Contribution Level :

Intermediate Level

Minimum Education & Experience:

No education requirement

Experience in retail preferred

Excellent communication skills

Preferred Education & Experience:

Knowledge / Skills Requirements:

EX: Proficient in Excel and Access; able to type X words a minute; understanding of retail store operations

Knowledge & Skills

Must be able to work a flexible schedule including evenings & weekends, due to shift rotation

Physical Requirements:

Describe any physical requirements of job. EX: ability to stand for majority of work day; ability to communicate clearly in English; ability to lift up to 50 lbs. above shoulder level, etc.

Physical

Ability to use computer keyboard, standard telephone and other related business equipment

Hand manipulation to remove sensor tags

Ability to push / pull 100-500 pounds when moving stock carts

Task demands vary in each department because of the different types of merchandise

Stocking requirements can involve reaching above & below shoulder level and lifting 25-50 pound boxes

Ability to apply treatment/make-up to customers face

Reporting Relationships:

Enter the Position Title of the supervisor and the Position Title(s) of those supervised (enter Direct Reports if multiple roles / enter N/A if no direct reports)

Supervisor

Sales Team Manager or Store Manager

Supervises

Text Editor

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Cross References and Citations:

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