

## Co-Op/Intern -Energy and Environmental Cabinet

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Company: Kentucky Personnel Cabinet

Location: United States

Category: life-physical-and-social-science

Advertisement Closes 5/1/2024 (8:00 PM EDT) 23-09524 Co-Op/Intern -Energy and Environmental Cabinet Pay Grade03 Salary \$ Hourly Employment Type EXECUTIVE BRANCH | LESS THAN 9 MONTHS MAXIMUM | ELIGIBLE FOR OVERTIME PAY | 18A | HR/WK Hiring Agency Energy & Environment Cabinet | Office of Administrative Services Location Location Varies

Counties Include: Franklin, Hopkins, Perry, Laurel, Floyd, Rowan, Warren, McCracken, Jefferson, Boone, Adair, Pike, and Bell Description The Kentucky Energy and Environment Cabinet (EEC) serves the public by enforcing laws relating to naturalresources and the environment.

The EEC encompasses a wide variety of functions related to the protection ofthe environment and the health and safety of its citizens while supporting a positive business climate EEC hasinternships opportunities, in 18 locations, that serve the entire commonwealth.

Interns can expect:

EEC offers fall, spring, and summer internships

\$15/hour pay

work week

EEC gear

Great experience to build a resume

Intern duties include:

Accompanying field staff on site visits

Assisting full time employees in performing inspections in addition to reviewing and analyzing data that was collected

Working with other interns and full-time staff on collaborative projects

Qualifications to apply:

Must be a student in pursuit of a degree in environmental science, biology, geology, chemistry, or other natural/physical science related degrees.

GPA

Great communication skills

Strong technical and analytical skills

Self-starter, motivated, and eager to learn

Basic knowledge and experience in Microsoft Office programs including Word, Excel, PowerPoint, and Outlook

Interested in joining Team EEC?

Prior to submitting your resume and cover letter, we highly encourage you to visit our website and social media pages on Facebook and Twitter to learn more about the Energy and Environment Cabinet. The EEC is a large agency, and your research will allow you to familiarize yourself with the different subject areas within the cabinet. Once you have completed your research regarding the cabinet, please email your resume and cover letter in a single PDF and email to with the subject line (Your first name, last name) EEC Internship Application. Example: Jane Doe EEC Internship Application.

In your resume and cover letter, please be sure to include the following information:

First and last name

Email

Phone number

Address

University and anticipated year of graduation

Current GPA

Related experience

Area of interest within the EEC where you would like to intern

Residence for the duration of the internship

This is an Interim position. An Interim position means a position established to address a one-time or recurring need of less than nine(9) months duration and exempt from the classified service under KRS

Please contact if you need further information. Minimum Requirements **EDUCATION:NONE**

**EXPERIENCE, TRAINING, OR SKILLS: NONE**

**Substitute EDUCATION for EXPERIENCE: NONE**

**Substitute EXPERIENCE for EDUCATION: NONE**

**SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):** Must be enrolled on a full-time basis in high school as a junior or senior or enrolled at an accredited Kentucky post-secondary school or other educational institutions approved by the Kentucky Personnel Cabinet. Applicants must furnish proof of enrollment in such a program to the Personnel Cabinet.

Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

Working Conditions Working conditions will vary based on agency and position.

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