

# United States Jobs Expertini®

## Corp IT-Business Analyst (Rate Services)

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Company: Fidelity National Financial

Location: United States

Category: computer-and-mathematical

### Overview

Corporate IT, Rate Services Department is seeking a Business Analyst to work with business and development teams to deploy application releases.

### Duties

Job Duties to include but are not limited to:

- Attend meetings with business representatives to determine requirements for specific applications or solutions.
- Design, document and maintain process flows, technical/functional requirements, specifications, flow diagrams and mock-ups for the development team.
- Perform functional testing prior to application releases.
- Work collaboratively and cohesively with all team members, including off shore members.
- Demonstrate high degree of accountability and operate proactively.
- Detailed oriented, highly organized, and results-driven
- Ability to multi-task, meet deadlines, and work in a fast-paced environment.
- Proficiency in Microsoft Office applications (including Excel, Word, PowerPoint and Outlook)
- Excellent verbal and written communication skills.
- Excellent communication skills, with ability to communicate effectively with business owners and development teams.
- Strong Mathematical skills

### Education

Bachelor's degree in business administration or related field.

## Experience

### REQUIREMENTS:

- Minimum 5-7 years' experience as a Business Analyst or related field
- Title, escrow, financial or mortgage industry experience within a large organization strongly preferred.
- Experience in developing Business Requirements and Functional Specification documents
- Excellent analytical, organizational, and problem-solving skills
- Excellent verbal, written communication, and people skills
- Proficiency in Microsoft Office applications (including Excel, Word, PowerPoint and Outlook)

### Additional Information

Position can be worked onsite or remotely.

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### Cross References and Citations:

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