

CUSTODIAL WORKER LEADER

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Company: Air Force Global Strike Command

Location: Dyess AFB

Category: other-general

Summary

About the position:This position will be assigned to the INNS OF DYESS LODGING .

This position is considered Regular Part-time (RPT). guaranteed 20 hours you may be required to work weekends and holidays. As a RPT employee, you are eligible to earn annual/sick leave and sign up for benefits, to include Health/Dental and Life Insurance, 401k and NAF Retirement.

Duties

Distributes and balances workload among employees.

Observes work in progress, production, adherence to quality and safety standards. Instructs and trains new employees. Elevates unresolved employee complaints or operational issues to supervisor. Provides input on performance, progress, and disciplinary problems.

Reports all repair and maintenance requirements according to established policy. Reports all safety violations to immediate supervisor.

Updates computer database with room status, occupancy, check-outs and reports on housekeeping area. Ensures adequate stock of cleaning materials and equipment required to do the work.

Assists custodial worker in selecting and using cleaning agents safely and cost effectively and instructs them in planning sequence of work.

Performs custodial worker duties as time permits or as assigned by supervisor.

Cleans guest rooms, storerooms, corridors, stairways, facilities and other areas.

Sweeps, dry mops, scrubs, waxes, and polishes floors using brooms, mops, lightweight vacuum cleaners, and lightweight floor scrubbers and buffers. Dusts, waxes, and polishes furniture. Empties ashtrays and wastebaskets.

Collects soiled linen and replaces with clean linen.

Performs other related duties as assigned.

Required to drive government vehicles (step van, sedan, or pickup truck) in the performance of duties relating to the Lodging Operation. Vehicle is driven to transport housekeeping staff to and from different lodging buildings, transporting small supply items to housekeepers. Makes routed trips between buildings to check on staff and to inspect rooms.

If interested in applying for this position you may preview the online application:

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Cross References and Citations:

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