

United States Jobs Expertini®

Deputy Probation Officer/ Intern Volunteer

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Company: Colorado Judicial Branch

Location: Grand Junction

Category: other-general

MISSION STATEMENT

The Colorado Judicial Branch is a premier state government agency focusing on state trial courts and offender probation. Across the many varied career paths within the organization we universally recruit ambitious individuals to become valued public servants and future leaders. We are seeking applicants who want to contribute in making the Judicial Branch the employer of choice in Colorado. In addition, our desire is to hire professionals who consistently demonstrate integrity, embrace change, and contribute to the bottom line success of their smaller work team and the larger goals of the organization. In return, you will gain valuable experience with a progressive organization known as one of the top judicial systems in the nation. The Judicial Branch allows employees to work with creativity in a unique culture defined by ethics, where execution, excellence and high performance are rewarded. Career opportunities abound within the organization as the average Judicial employee has tenure of 10+ years of service.

In a recent statewide employee survey an overwhelming majority of our employees ranked “sufficient work/life balance” as the #1 benefit of their job. Additionally, Judicial Branch employees take great pride in serving an organization that provides high-quality services to Colorado residents. Providing a positive work environment and culture with a competitive total rewards compensation package, the Colorado Judicial Branch is the solid career opportunity for which you have been seeking!

STATEMENT OF DUTIES

Please see additional comments.

Our Intern Probation Officers are introduced to all duties of a probation officer. They write legal reports such as warrants, summons, terminations, extensions, and special reports. They shadow and mentor with Probation Officers in different types of caseloads to receive a well-rounded view of various populations within probation. They can attend Court hearings and attend trainings.

Our hours of operation are Monday - Friday 8:00 am - 5:00 pm and can be flexible with your school/work schedule; however, we do ask that you have a set schedule with us and plan to intern approximately 10 hours per week with us.

Interns must agree to and pass a criminal background check. Please note this position is unpaid. We are accepting applications for summer and fall semester internships, please indicate on your cover letter which semester you are interested in.

For more information or any questions, please contact Candace Dow, Intern Coordinator 970-257-8730, candace.dow@judicial.state.co.us.

ESSENTIAL FUNCTIONS

Please see additional comments.

MINIMUM QUALIFICATIONS

See additional comments.

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