Director Information Security & Risk Management

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Company: Highmark Health

Location: United States

Category: computer-and-mathematical

Description

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JOB SUMMARY

This job directs and manages Information Security and Risk Management (ISRM) services for the Enterprise. Provides leadership to the Organization's Information Security programs, including developing and managing the related policies, standards and controls. Partners with Privacy, IT Assurance, Human Resources and other business units on processes and issues that relate to information security and protection of information. Develops talent, addresses resource management, cultivates capabilities of staff, plans and coordinates work, and manages performance. Actively contributes to the ISRM strategic planning process by working with the Chief Information Security Officer (CISO) to develop and implement department strategic plans and action steps that support the corporate strategic objectives. Defines service levels and monitor adherence. Sets budgets and controls expenses within the operating unit. Creates a team environment that promotes cooperation, empowerment, accountability, customer focus and effective work relationships in order to realize business goals.

ESSENTIAL RESPONSIBILITIES

Perform management responsibilities including, but not limited to: involved in hiring and termination decisions; coaching and development; rewards and recognition; performance management and staff productivity.

Plan, organize, staff, direct and control the day-to-day operations of the department;

develop and implement policies and programs as necessary; may have budgetary responsibility and authority.

Communicate effectively with all levels of the organization: facilitate meetings; plan, design and provide presentations; represent HM Health Solutions with outside entities; prepare divisional procedures, policies, reports and correspondence.

Provide Leadership to the Department: lead and champion organizational change; encourage participation in activities that support relationship development; champion information security and risk management innovation; demonstrate and champion the following characteristics in fulfilling the responsibilities of the job - passion, empowerment, accountability, collaboration and ethics.

Provide oversight of all aspects of project management to ensure continuous improvement of processes: negotiate and collaborate with senior executives and staff to develop solutions and options; develop and adhere to internal standards and strategies; ensure adherence to approved methodologies; coordinate resources, time, contingency plans and risk management; provide oversight regarding metrics, funding, budgets and resources.

Other duties as assigned or requested.

EDUCATION

Required

Bachelor's Degree in Information Security, Information Systems, Information Assurance, Computer Science or related field, or relevant experience and/or education as determined by the company in lieu of bachelor's degree

Preferred

Master's Degree in Business or Information Security

EXPERIENCE

Required

10 - 15 years in Information Security and/or Information Risk Management and/or Information Technology

10 - 15 years in developing, communicating and presenting Information Security and Risk Management concepts to varying audiences

7 - 10 years in mentoring others in a leadership role

5 - 7 years in Staff Management

5 - 7 years in developing and executing strategic plans to realize business objectives

5 - 7 years establishing budgets and meeting fiduciary goals

Preferred

Experience managing an Information Security Program using the HITRUST Common Security Framework (HITRUST CSF), or the NIST 800-83 cyber security framework

Experience supporting SOC 2 Security Trust Principle audits

Security industry organization participation / leadership (HITRUST, ISACA, InfraGard, ISC2, ISSA, etc.)

LICENSES AND CERTIFICATIONS

Required

None

Preferred   (any of the following)

Certified Information Systems Security Professional (CISSP)

Certified Information Security Manager (CISM)

Certified in Risk and Information Systems Controls (CRISC)

Information Technology Infrastructure Library (ITIL)

SKILLS

Knowledge of regulatory requirements such as Health Insurance Portability and Accountability Act (HIPPA), HITECH, Payment Card Industry Data Security Standards (PCI DSS), and FIPS-140

Strong executive communication and presenting skills

Strong teamwork and interpersonal skills

Experience in leading process improvement initiatives

Ability to motivate high performance, multi-discipline teams

Demonstrated competency in project execution

Demonstrated abilities in relationship management

Language (Other than English):

None

Travel Requirement:

0% - 25%

PHYSICAL, MENTAL DEMANDS and WORKING CONDITIONS

Position Type

Office-based

Teaches / trains others regularly

Occasionally

Travel regularly from the office to various work sites or from site-to-site

Rarely

Works primarily out-of-the office selling products/services (sales employees)

Never

Physical work site required

Yes

Lifting: up to 10 pounds

Constantly

Lifting: 10 to 25 pounds

Occasionally

Lifting: 25 to 50 pounds

Rarely

Pay Range Minimum:

$126,400.00

Pay Range Maximum:

$233,700.00

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