

Facility Operations Lead

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Company: Life Time>

Location: Princeton

Category: other-general

Position Summary

As a Facility Operations Manager, you will handle the Operations department of the Life Time club. You will offer ongoing training for all Ops team members and conduct all work scheduling. You will oversee the department's budget, staffing, and all projects.

Job Duties and Responsibilities

Recruits for the Ops department and offers input to the General Manager on hiring, promotions, and disciplinary actions

Maintains the monthly, quarterly and annual department budget and submits monthly financial reports to the General Manager

Ensures staff keeps the locker rooms, fitness floors and common areas clean and welcoming at all times

Completes ops payroll and ensures labor costs are within the budgetary guidelines

Coaches, manages and schedules up to 40 team members

Trains staff through orientation, direction, and feedback

Oversees maintenance and repair projects of the club, which includes communication with all departments to survey the condition

Position Requirements

High School Diploma or GED

2 year of management experience

Building operations experience

CPR/AED certification required within 30 days of hire

Certified Pool Operator license (CPO) within 6 months of hire

Ability to routinely bend to raise more than 20 lbs

Ability to work in a stationery position and move about the club for prolonged periods of time

Preferred Requirements

College degree in business, hospitality, or related field

Health and Fitness operations experience

Proficient Computer Skills with Microsoft Office

Background in the Military is beneficial

Life Time is a place for everyone. As an organization, we are committed to an inclusive, diverse and equitable workplace that respects and celebrates the unique contributions of each individual while ensuring we remain an equal opportunity employer that recruits, hires, trains and promotes based on merit and qualifications.

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