

United States Jobs Expertini®

Full-Time Team Member - South Austin

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Company: The UPS Store #7399

Location: Austin

Category: other-general

A The UPS Store Team Member is responsible for assisting and delivering exceptional service to all customers. Services provided at the UPS Store include receiving and processing packages for courier shipment and operating copiers, fax machines, binding equipment, laminating machines, and point-of-sale devices. The Team Member will grow into becoming an expert in services, products, and value options to advise customers by providing accurate information.

The ideal Team Member has previous retail customer service experience, strong computer and internet skills, a high school diploma or GED, a friendly and genuinely helpful demeanor, and a professional appearance. We have openings for Full Time and Part Time positions.

Compensation: \$15 - \$17 per hour with experience

his application is for consideration at the following South Austin locations:

The UPS Store at Slaughter Lane

2110 West Slaughter Lane

Ste 107

Austin, TX 78748

The UPS Store at Slaughter & South Congress (Southpark Meadows)

8708 South Congress Avenue

Austin, TX 78745

The UPS Store at Westgate and William Cannon

6800 West Gate Blvd Ste 132, Austin, TX 78745

Austin, TX 78745

The UPS Store of Southwest Parkway

7415 Southwest Parkway

Building 6, Ste 500

Austin, TX 78735

*As a The UPS STORE Franchisee, we value **TEAM, SERVICE GROWTH & FUN.***

We look forward to hearing from you!

RESPONSIBILITIES

Delivers outstanding customer service to walk-in customers and telephone inquiries

Continuously practices good listening skills with customers, UPS Store team members, and leadership

Takes ownership of the customer's shipping needs and offers viable solutions

Takes action to learn all product and service offerings, alternative solutions, and industry trends

Operates all equipment, software, and devices in an expert fashion and is willing to teach others

Maintains a clean, organized, and safe working environment

Performs other duties as assigned

QUALIFICATIONS

High school diploma or GED required

Strong computer skills, including Microsoft Office and Adobe Suites

Outstanding phone skills

Strong verbal and written communication skills, including spelling and math

Prompt, reliable, and responsible

Able to lift 40+ pounds

Willing and able to work 35+ hours per week

BENEFITS

Flexible Work Hours

Paid Time Off (PTO)

Holidays

Options for 4 day work weeks available

Formal On-the-Job Training Program

Limited Benefits for Part-time Position

401(K) with Company Match

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