

# United States Jobs Expertini®

## IT Network/Systems Administration Intern

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Company: H.I.G. Capital

Location: Miami

Category: other-general

**Firm Overview:** H.I.G. Capital is a leading global private equity investment firm with \$60 billion of assets under management. The H.I.G. family of funds includes private equity, growth equity, real estate, debt/credit, lending and BioHealth. We align ourselves with committed management teams and entrepreneurs and help build businesses of significant value. Our team of over 500 investment professionals has substantial operating, consulting, technology, and financial management experience, enabling us to contribute meaningfully to our portfolio companies. We invest in companies throughout the U.S., Europe, and Latin America have offices in Miami, New York, Boston, Chicago, Dallas, Los Angeles, San Francisco, and Stamford in the U.S., and affiliate offices in London, Hamburg, Luxembourg, Madrid, Milan, and Paris in Europe as well as Bogotá, Mexico City and Rio de Janeiro in South America. Our funds invest in many types of transactions, including, leveraged buy outs, distressed debt, venture capital and real estate.

**Role Overview:** H.I.G. Capital is currently seeking a talented, customer service driven, eager and ready to work Network/Systems Administration Intern to join the IT team in our Miami / Coral Gables office. This is a 6-month part-time internship with the option to extend and the hours worked are between 9:00 a.m. to 6:00 p.m. We will work with your current class schedule and anticipate a minimum of 20 hours per week or more depending on your availability. This person will be a self-motivated, energetic “go-getter” with strong organizational skills to work within the IT team in a very high volume and demanding environment.

**Role Responsibilities:**

- Determines root cause of IT related issues and troubleshoots providing technical expertise with accurate and timely solutions to ensure personnel satisfaction and productivity.
- Perform software and hardware

installations as necessary.· Troubleshoot wireless and wired networking issues.· Provide first level support using networking tools.· Software and Hardware deployment in an enterprise environment.· Remote access IT assets to provide support or troubleshoot issues.· Administer mobile device management.· Update systems and network documentation

Requirements & Qualifications: · Must be currently enrolled in an Associate or Bachelor's level degree program (Computer Science, Computer Information Systems, or similar degree highly preferred).· The ideal candidate must possess a positive can-do attitude that thrives on meeting deadlines, a solid work ethic and a desire to learn as well as be part of a team.· Excellent customer service skills.· Developed problem solving skills including the ability to explain technical solutions to non-technical users.· Strong understanding of Windows 7 and Windows 10.· Experience with Microsoft Office suite of products (Outlook, Excel, Word, PowerPoint, etc.)· Strong analytical skills.· Understands basic networking protocols such as DNS and TCP/IP.

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