

# United States Jobs Expertini®

## Oracle Cloud Applications System Administrator

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Company: DATAMTX LLC

Location: Marietta

Category: other-general

### WHO WE ARE

Datamtx (www.datamtx.com / formerly Datamatics) established in 1993 is globally HQ'd in Atlanta with a stellar history supporting both Tier 1 and 2 ERP projects including: **S/4HANA, JDE, Oracle Cloud Financials, Peoplesoft, Infor (M3 / S3 / Syteline / LN / Factory Track / MacPac XE / LX, S21, XA), IFS, Ellucian Banner, D365, SysPro, Epicor, BlackLine** , etc..

Our ERP projects cover the gamut of typical implementation but we also support bespoke projects and specialty staffing needs covering: **data cleanse, customizations, lift & shift, cloud & data migrations, M&A consolidations, Hypercare and Day 1 support.**

We are also globally partnered with some of some of the Top Accounting, Advisory and Audit firms.

We have an urgent opening for **Oracle TMS (Transportation Management) Lead.**

**[REDACTED] onsite Mon to Thu at the Marietta offices.**

This client does not provide sponsorship **US citizens and GC holders only need apply.**

This is a 12 month contract-to-hire role. ie. You will be hired directly by the cleint after 12month **[REDACTED]**

### Summary of Position

We are looking for an experienced and motivated Oracle Cloud Applications System

Administrator to join our team. You will be working with key business user and the IT team in this role. You will be responsible for managing, maintaining, and supporting the Oracle Cloud Applications system. Come join our team as we begin our journey to Oracle Cloud Applications. There couldn't be a more exciting time to join this client's team for those skilled in Oracle Cloud Applications.

### **Key Responsibilities**

Function as the primary point of contact for all issues related to Oracle Cloud Applications instance configurations.

Lead the setup and administration of users, collaborating closely with business units to define roles, access levels, and security measures.

Develop and implement user administration processes to ensure efficient onboarding and offboarding procedures.

Provides enterprise-wide application administration and maintains consistent enterprise application setup, architecture, information, rules, and access.

Assist in implementing, managing, and deploying Oracle Cloud Applications.

Administer Oracle Cloud Applications configuration throughout the implementation and support lifecycles.

Manages application instance configurations and enterprise applications

Develop and maintain application documentation, policies, and procedures

Work with internal staff, third-party vendors, and Oracle to update and communicate environment maintenance schedules, refresh schedules, and outages.

Develop KPIs and Metrics Reports and Dashboards view and monitor service detail and service notifications related to patching/critical updates/downtime.

Function as the primary point of contact for all issues related to Oracle Cloud Applications instance configurations

Data Management: Maintain data integrity and accuracy across applications, including data imports, deduplication, and maintaining data hygiene best practices.

Reports and Dashboards: Create and maintain reports and dashboards to provide key performance metrics and insights for various stakeholders.

Automation and Workflows: Design and implement automated processes and workflows to streamline business operations and improve productivity.

User Training and Support: Provide training to users on the latest features and best practices and offer ongoing support to address user queries and issues.

Application Upgrades and Releases: Stay up to date with releases and implement necessary upgrades while ensuring compatibility with existing configurations.

Troubleshooting and Issue Resolution: Identify and resolve technical issues, system errors, and performance problems within the finance applications.

Process Improvement: Continuously evaluate and optimize financial processes to enhance efficiency and effectiveness.

Security and Compliance: Maintain a strong focus on data security and SOX compliance, implementing appropriate security measures and adhering to organization policies.

Documentation and Knowledge Management: Maintain comprehensive documentation of Oracle configurations, processes, and procedures.

Collaboration: Work closely with Security and Cross-Functional Teams, along with business stakeholders to understand their requirements and align accordingly.

Stay Current with latest Trends: Stay informed about new application features and best practices to leverage the platform effectively.

### **Preferred Qualifications**

4 year degree in Computer Science, Information Systems or related field

4 Year Degree or equivalent work experience.

Prior experience as an Oracle Cloud Application System Administrator or similar role.

5 years of experience with Oracle Cloud Applications and at least 1 full Oracle Cloud Applications implementation cycle.

Excellent communication, analytical, and problem-solving skills.

Ability to work independently and as part of a team.

Ability to manage multiple tasks and prioritize effectively.

Ability to articulate technical issues to a non-technical audience.

Ability to present effectively to an audience of individuals up and down the organization structure.

### **Requirements:**

#### **Proven Track Record in Application Administration and Security Management:**

Demonstrate a proven track record in application administration and security management, showcasing successful experiences in user setup, access control, and security compliance.

#### **Familiarity with SOX Compliance:**

Have familiarity with Sarbanes-Oxley (SOX) compliance requirements and experience in maintaining security measures for public companies.

Ensure that security practices align with SOX standards and contribute to a secure and compliant organizational environment.

#### **Strong Interpersonal Skills:**

Possess strong interpersonal skills for effective collaboration with business units and security teams.

Work closely with stakeholders to understand their needs, communicate security measures, and ensure a secure and user-friendly access environment.

#### **Technical Troubleshooting Skills:**

Demonstrate technical troubleshooting skills, with the ability to diagnose and resolve application-related issues promptly.

Collaborate with IT and security teams to implement solutions that address technical challenges and maintain the integrity of application security.

#### Oracle Security Expertise:

Exhibit expertise in Oracle security, with knowledge of Oracle Database Security features and the ability to implement security measures specific to Oracle applications.

#### Timely Support for Application-Related Issues:

Exhibit the ability to provide timely support for application-related issues, minimizing downtime and ensuring continuous application availability.

Implement measures to proactively address potential issues and enhance the overall reliability of application access.

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