

Property Manager

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Company: Hays Plc

Location: United States

Category: other-general

Your newpany

HAYS has partnered with a National Real Estate owner and operator that is looking for a Property Manager or Assistant Property Manager ready to take that next step to oversee operations on a Class A garden style property in Everett, WA.

Your new role

As the Property Manager, you will be responsible for the following...

Oversee team and general administrative functions of property.

Maintain consistent, clear, and professionalmunication for all residents.

Coordinate with residents and maintenance teams for all maintenance related issues.

Collect monthly fees and maintains records of payment and rental activity.

Keep track of financial reporting and budgeting for property.

Formulate strategies to address occupancy and delinquency.

What you'll need to succeed

3 – 5 years of experience in residential property management.

Proficiency with Yardi or similar property management software.

Strong experience in tackling residential delinquency and properties struggling with occupancy.

Excellent communication skills.

Impeccable customer service skills.

Prior leadership experience.

What you'll get in return

\$56k - \$60k Annual Salary

Bonus +mission

Discounted Rent

401k, Medical, Dental, and Vision Benefits

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