

United States Jobs Expertini®

Skilled Trades Worker - City

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Company: City of Oklahoma City

Location: United States

Category: other-general

\$21.65 - \$33.50 Hourly

Note The normal starting pay for this position is the minimum of the pay range listed above. A higher rate of pay may be considered, dependent on the qualifications and experience of the selected applicant and/or the City's step placement policy.

Full-time City employees will receive preference in the following order: major division first, then department, then all other full-time City employees. Part-time/year-round City employees will receive preference next. If there are no qualified full-time City employees or part-time/year-round City employees, external applicants will then be considered.

This job classification has been designated as a safety sensitive job classification in accordance with the Oklahoma Medical Marijuana and Patient Protection Act, 63 O.S., § 427.1 et seq., (OSCN 2019), effective August 29, 2019. means employees in this job classification can be subject to disciplinary action up to and including termination if they test positive for marijuana components or metabolites, even if they possess a medical marijuana license.

Important Application Information: Completion of the supplemental questions is required. Applicant responses to supplemental questions must specifically answer the questions asked. Responses to supplemental questions must be supported by **work history/information listed on the application/resume.** Applications may not be reviewed if specific responses to supplemental questions have not been provided.

JOB SUMMARY

This classification is located in various departments throughout the City of Oklahoma City.

This posting will be used to fill a current vacancy in the **Facility Asset Management Division** of the **General Services Department**. However, an eligibility list will be established or supplemented for filling future vacancies, including vacancies in other departments, per provisions of the AFSCME collective bargaining agreement. An employee in this classification may work alone, as a crew member, or perform as a lead worker to complete the assigned tasks. Job requirements may vary dependent upon assignment; however, the Skilled Trades Worker must possess two or more journey-level skills associated with the specified departmental or divisional requirements and identified as essential functions of the job. In addition, the employee must possess a general knowledge of skills associated with other trades identified as essential job functions prior to assuming the position. **Essential job functions include:** performing journey-level carpentry; masonry/concrete finishing; painting; or welding duties. Other duties include: assuming full responsibility for following all procedures related to work safety and equipment maintenance, following both written and verbal instructions, carrying out assignments independently, and completing work orders, safety reports, and other work-related records or reports on a daily basis. The work product is subject to inspection by the supervisor upon completion.

VETERANS PREFERENCE

Honorably discharged veterans of the United States Active Duty Armed Forces, National Guard, and Reserve Forces who are not currently employed full-time by the City of Oklahoma City and who meet the qualifications for the position shall be given preference. To receive preference, veterans must submit verification of honorable discharge from the United States military service (Department of Defense Form DD214 or NGB Form 22) prior to the closing date of the vacancy announcement.

JOB REQUIREMENTS - GENERAL

Knowledge of and skill in following safe working procedures and practices.

Knowledge of and skill in two or more of the required skills trades of a Skilled Trades Worker.

Skill in maintaining schedule demands and project quality.

Skill in making accurate measurements.

Skill in reading and following sketches, drawings, or blueprints.

Ability to estimate material and equipment needs.

Ability to follow oral and written instructions.

Ability to perform minor electrical repair such as replacing bulbs, blown fuses, etc.

Ability to repair or replace basic plumbing fixtures such as faucets, washers, gaskets, unclogging drains, etc.

Ability to work independently and with others.

Ability and willingness to assume responsibility for decisions made and work performed by crew and self.

Possession of a valid Commercial Driver License (CDL) (General Services Department--Class B, Parks and Recreation Department--Class A, and Utilities Department--Class A).

NOTE: General Services, Parks and Recreation, and Utilities Departments employees will be required to possess or obtain a valid appropriate Class Commercial Driver License within twelve (12) months from the date of hire/promotion/transfer/demotion. Continued employment is contingent upon obtaining a valid appropriate Class Commercial Driver License within twelve (12) months from the date of hire/promotion/transfer/demotion.

JOB REQUIREMENTS – CARPENTRY

Knowledge of and skill in operating, adjusting, and maintaining power operated carpentry tools and equipment on site and in a shop setting.

Knowledge of and skill in use of manually operated carpentry tools and equipment.

Knowledge of standard carpentry materials and supplies.

Skill in planning and completing carpentry projects.

Skill in repair of damaged furniture, cabinets, walls, ceilings, doors, locks, etc.

JOB REQUIREMENTS – MASONRY

Knowledge of and ability to follow procedures necessary to properly pour concrete.

Knowledge of and skill in following procedures for finishing concrete surfaces.

Knowledge of masonry materials and skill in using masonry tools.

Skill in determining proper mix and consistency of concrete.

COMPETENCIES

Execution and Results: (1) Sets well-defined and realistic goals and high standards of performance for self or self and others; (2) displays a high level of initiative, effort, and commitment toward performing work; (3) completes assignments in a thorough, accurate, and timely manner, and delivers results; (4) works with minimal supervision, is motivated to achieve, and demonstrates responsible behavior; (5) demonstrates understanding of all aspects of the job (as specified on the approved job description) and application of accrued knowledge in carrying out duties and responsibilities; technical knowledge; skill in the techniques, equipment, procedures, and work required.

Conduct: (1) Conducts oneself with the utmost integrity and professionalism; (2) demonstrates humility; (3) encourages people to share their perspectives, ideas, and opinions; (4) makes decisions based on a sense of shared purpose; (5) takes responsibility for actions and decisions; (6) resilient; (7) leans in to challenges and problems with creative solutions; (8) speaks up and challenges the status quo; (9) relies on the character, ability, strength, truth, and transparency of others and the organization.

Teamwork/Team Oriented: (1) Recognizes, values, and leverages the ideas, opinions, and perspectives of others; (2) participates willingly and effectively as a team lead or team member; (3) builds consensus; fosters team commitment, spirit, pride, and trust; (4) collaborates with others to accomplish goals and objectives and achieve results; (5) expresses facts, ideas, messages, and information (technical and non-technical) to individuals or groups clearly, concisely, accurately, understandably, with honesty, tact, and diplomacy and in a manner that is appropriate for the intended audience; (6) actively listens, clarifies information as needed.

Customer Centric: (1) Demonstrates commitment to public service; (2) serves and satisfies internal and external customers in a timely and effective manner; (3) establishes, commits to, and maintains high standards for producing quality work products and being responsive to customers; (4) supports the Department/City's mission; develops and executes strategies with the customer in mind.

Safety: (1) Complies with all safety policies and practices; (2) promotes a safe work environment;

(3) participates in safety meetings; current on completion of safety trainings.

Workplace Standards(1) Takes meal periods and breaks according to policy; (2) ensures sick leave usage does not negatively impact productivity of work unit; (3) notifies supervisor of unscheduled absences; (4) accepts suggestions and supervision with a positive approach; (5) completes work timely and correctly.

WORKING CONDITIONS – GENERAL

Inside and outside exposed to heat, cold, humidity, rain, etc.

Possibility of working in cramped or confined spaces and body positions.

Subject to working near or around moving equipment or traffic.

Subject to working around water, and/or slippery surfaces.

Subject to working an irregular work schedule, including weekends and holidays.

WORKING CONDITIONS – CARPENTRY

Frequent work on ladders or scaffolding four (4) to twelve (12) feet above ground level.

Possibility of working in cramped or confined spaces and body positions when working with ceiling structures.

Frequent work near moving machinery and power tools.

Exposed to pronounced strain or vibration when using power tools.

Exposed to intermittent or continued loud and insistent noises caused by power equipment.

Exposed to large amounts of dust in shops and at construction sites.

Possible exposure to chemical irritants such as contact cement, adhesives, and cleaning solutions.

Subject to working near electrical equipment.

WORKING CONDITIONS – MASONRY

Occasional work on ladders and scaffolding more than twelve (12) feet above ground.

Exposed to vibration due to use of jackhammers, cutting and demolition equipment.

Exposed to steady and fairly loud noise of construction machinery.

Exposed to high concentrations of concrete dust.

Exposed to allergy-causing agents and cement.

Subject to working near moving objects such as traffic and machinery.

Subject to working in confined or cramped position such as in crawl spaces under bridge.

Note Typical City employee working hours are 8:00 a.m. to 5:00 p.m., Monday through Friday. However, working hours vary (may require work to begin before 8:00 a.m. and/or end beyond 5:00 p.m., and/or may require work on weekends and holidays), and are subject to change, based on the duties and location of the position and the business needs of the assigned work unit/department.

PHYSICAL REQUIREMENTS – GENERAL

Strength enough to lift, carry, push, or pull materials and equipment weighing up to 100 pounds.

Flexibility enough to bend, twist, and reach to load or unload materials and equipment.

Vision enough to read blueprints or drawings and to measure, etc.

Stamina enough to exert oneself physically throughout the workday.

Mobility enough to continually move one's body from place to place.

Speech enough to communicate clearly and distinctly in person and by two-way radio.

Hearing enough to understand a conversation in a noisy environment or communicate at a moderate distance.

Hearing enough to determine location of sounds and discriminate among various power tools and equipment sounds.

PHYSICAL REQUIREMENTS – CARPENTRY

Strength enough to lift, carry, push, or pull materials weighing up to 80 pounds such as cement, plywood, lumber, doors, etc.

Balance enough to work from ladders, platforms, scaffolding, etc.

Arm-hand steadiness enough to use power and hand tools.

Near vision enough to read blueprints and drawings to measure and cut materials per specification.

Visual color discrimination enough to match grains of wood.

PHYSICAL REQUIREMENTS – MASONRY

Strength enough to lift, carry, push, or pull objects weighing up to 100 pounds, such as cement bags.

Flexibility enough to bend, twist, or reach out to finish concrete with trowels or hand floats.

Balance and strength enough to remain upright when working on ladders or scaffolding.

Far vision enough to observe on-coming traffic.

Hearing enough to distinguish direction of sounds, such as moving traffic or equipment.

OTHER DETAILS

Note: An eligibility list will be established from this posting consisting of applicants who receive a score of 70 percent or better. Multiple selection procedures may be utilized; a minimum of 70 percent or better will be required on each; and the results of multiple selection procedures will be equally weighted. The eligibility list will be in effect for 180 days from the date of the final selection procedure and will be used to fill future vacancies.

This vacancy announcement is posted in accordance with the Memorandum of Understanding 2017-2018 - Use of Separate Eligibility Lists for Positions Requiring Equipment Operation or Certain Skilled Trades Depending on Department dated April 2, 2018.

Pay Method: City employees are required to receive pay electronically, either via direct deposit or pay card.

Background Investigation, Drug Testing, Physical Examination Upon a conditional offer of employment/acceptance of position, the City of Oklahoma City will conduct a criminal history background check for external applicants. Applicants will be provided contact information for any third-party reporting agencies used to collect background information in connection with conditional offers of employment.

If the position accepted includes a driver license (commercial or non-commercial) Job

Requirement, the City of Oklahoma City will obtain a Motor Vehicle Report for internal and external applicants.

If the position accepted is safety sensitive and/or a driving position, internal and external applicants will be provided a copy of the City of Oklahoma City's Drug and Alcohol Testing Policy prior to being directed for a drug test.

If the position accepted is cyber security sensitive, internal and external applicants will be subject to a Criminal Justice Information Services (CJIS) Interstate Identification Index (III) Fingerprint Background check. Additionally, employees in this job classification must complete Level 4 Security Awareness Training and pass an online certification test.

If the position accepted includes a lift/push/pull/carry Physical Requirement of 25 pounds and greater, internal and external applicants will be directed for a physical examination.

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- 5. Skilled Trades Worker - CityNewzealandjobs Jobs United States Newzealandjobs ↗**
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