


Support Worker - Clonakilty Day Services - Spec Purpose - 20 Hrs/Wk - Ref B39

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Company: CoAction West Cork

Location: United States

Category: other-general



CoAction West Cork provides quality services to support children and adults with an intellectual disability, and children with autism. This is achieved by helping each service user reach their full potential, working in partnership with their families and carers, within the community.

Support Worker
(Clonakilty Day Services - Supported Living in the individuals home)
Spec Purpose Contract - 20 hours per week
Closing date: Friday, 19th April 2024

Please note that a 12 month panel may be formed from these interviews from which future positions may be filled.

For full position details and job description or for details on submitting an application please visit our website www.coaction.ie or you can email HRgen@coaction.ie

Overall Purpose of Position

CoAction is committed to supporting individuals to live the lives that they choose.

Supported Independent living enables people to live in their own homes with the support that they need to do so. People can avail of these supports in a way that suits them and their families.

Main Responsibilities

- All required paperwork and reports surrounding the development of the individual supported.

- Overall supervision of community support staff ensuring that supports are delivered in a safe and consistent manner.

- Assisting and supporting community support staff in carrying out assessments and developing and following consistent supports and or training for the individual

- The supervision and management of community support staff, payroll submissions and appraisals.

- Supporting individuals to access appropriate housing, working with CWO and landlords to ensure the people being supported have access to any housing financial assistance that may be available to them.

- He/she will need to build a good working relationship with both to ensure the security of the individual's tenancy

- The coordinator will hold regular meetings with families, individuals and advocates
- Ensure that training identified to enable the individual to live as independent a life as possible is accessed by the individual through courses, day services and MDT.

- The Coordinator may be required to be accessible out of hours for telephone support and to provide "hands on" support to people where appropriate

- Health & Safety**
- To ensure all accidents/incidents are reported and documented in Xyea and hard copy held in each residence.

- To ensure that Senior Managers are contacted in accordance with CoAction's policy, in the event of a major incident or accident.

- To ensure that all aspects of Health and Safety are effectively managed and any problems or shortfalls addressed and accelerated to your line manager if necessary.

- To make oneself aware of the organisations duties and the employee duties under the Safety, Health and Welfare at work Act 2005.

- To report faulty equipment and fittings to the designated person.

General Duties

To promote a positive and respectful awareness of learning disability in the community.

You may be required to drive Coaction's Transport (mini-bus) and instruction for same will be provided. You will be required to have a full driving licence.

To participate in training and continuous professional development particularly in the area of Intellectual Disabilities.

Essential Qualifications/Experience

- QQI (FETAC) level 5 in Healthcare or an equivalent healthcare/social care qualification.
- A Full Clean Irish Drivers Licence for manual vehicles

Desirable Qualifications/Experience

- Supporting people with intellectual disabilities in a community setting in their own homes
- Experience /knowledge of social housing, government benefits
- Experiencing managing/leading a team
- Ability to problem solve and be solution focused
- Ability to build strong working relationships with families and other stakeholders
- To be a strong advocate for the people being supported
- To be committed to supporting people through changes and difficult times
- To have a strong belief in supporting people to live self-directed lives

This job description indicates the main functions and responsibilities of the post and is subject to review and amendment in light of changing circumstances and may include other duties and responsibilities as may be determined from time to time by the Director of Services/CEO or designated Line Manager. You will be given as much notice of such changes as possible. It is CoAction's policy to review job descriptions on a regular basis.

CoAction West Cork is an equal opportunity employer

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