

TECHNICAL PROJECT MANAGER - TEMPORARY

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Company: University of Washington

Location: United States

Category: computer-and-mathematical

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As a UW employee, you have a unique opportunity to change lives on our campuses, in our state and around the world. UW employees offer their boundless energy, creative problem-solving skills and dedication to build stronger minds and a healthier world.

UW faculty and staff also enjoy outstanding benefits, professional growth opportunities and unique resources in an environment noted for diversity, intellectual excitement, artistic pursuits and natural beauty.

For over 160 years, the University of Washington has been a hub for learning, innovation, problem solving and community building. Supporting this legacy and important public mission—with the goal of making the UW the world's greatest public university, as measured by positive impact—guides everything we do in (UA). Bringing together development; alumni and stakeholder engagement; marketing and communications; and advancement operations, we advance the UW's impact by developing meaningful connections that foster pride, advocacy and philanthropic support.

The mission of UA's Development Programs is to facilitate private resources to enhance and protect the University's reputation and support equitable community building and service. This starts with creating a within our organization that values the diverse experiences and expertise of our team members, allowing everyone to thrive and to

contribute their unique talents as we strive to achieve our shared goals.

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The University Advancement Information Management Team has an outstanding opportunity for a Temporary Technical Project Manager. This is a 12-month full-time temporary position.

As a member of the Project Management Office (PMO) this role will participate in selecting, prioritizing and evaluating technology projects. Working closely with IM and Advancement leadership, this role will help define success and ensure project and portfolio results align with Advancement priorities. This role will assist IM colleagues identify areas for continuous improvement and work with senior leadership to develop their understanding of PMO processes and maximize Advancement Operation's positive impact.

This role will be responsible for managing and successfully closing a broad range of high-profile, complex projects at UA. This position requires a broad spectrum of skills, including IT knowledge (networking, telecommunications, data center, cloud-based computing, security), business process analysis, problem-solving, public relations, contract negotiation, cost structuring, financial management/budgeting, and extensive project management skills.

What You Will Do:

- Develop, manage and continually improve the project portfolio and IT Governance processes.
- Work with key stakeholders to draft charters (goals, deliverables, resource requirements, milestones, timelines, tasks and assignments) in accordance with PMO standards and

policies.

- Keep project progress on track, manage risk, provide status updates, and escalate issues, as appropriate, to sponsors, team members and other stakeholders to keep them informed.
- Provide strategic leadership on project management within UW Advancement, participating in the management of tools, platforms and methods related to the same.

What You Bring:

- Advanced project management skills.
- Experience with enterprise application development, SDLC processes, re-engineering, and process improvement.
- Experience deploying large, complex systems and implementing business process redesign.
- Experience in project and software development lifecycles and related tools, including issue tracking systems, configuration management systems, requirements management systems, and project management systems.
- Demonstrated ability to manage large technology projects within a team environment.
- Ability to speak and write about technical and non-technical issues for both technical and non-technical audiences.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in Business Administration, IT, Computer Science or a related field AND a minimum of five years of experience managing progressively complex IT projects in applications, infrastructure and networking along with a comprehensive understanding of the underlying technologies.
- Equivalent education/experience will substitute for all minimum qualifications except when there are legal requirements, such as a license/certification/registration.

What You Can Expect:

- Cubicle/open workspace environment which may result in higher levels of noise and visual distractions.

•This position requires a flexible schedule as the workload and times may vary, including occasional evenings or weekends.

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