United States Jobs Expertini®

TMD - Resident Specialist III (Team Leader)

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Company: TEXAS MILITARY DEPARTMENT

Location: Eagle Lake

Category: business-and-financial-operations

APPLICATIONS SUBMITTED THROUGH WORK IN TEXAS: Applicants may submit applications through Work In Texas (WIT), however applicants must complete the supplemental questions in CAPPS Recruit to be considered for the position. In order to complete the supplemental questions, please register and/or login to CAPPS Recruit and access your profile. Go to CAPPS Recruit to Sign In (Link:) NOTES TO THE APPLICANT: Your job application must be complete and thorough including responding to all the supplemental questions. Your application must contain complete job histories, which includes job titles, dates of employment, name of employer and a description of duties performed. If this information is not submitted, your application may be rejected because it is incomplete. Resumes do not take the place of this required information. ABOUT US: Who We Are: The is commanded by The Adjutant General of Texas, the state's senior military official appointed by the governor, and is comprised of the Texas Military Department (State & Federal Civilian Employees), the, the and the .Our Vision: America's premier state military organization comprised of professional mission-ready forces, fully engaged with our communities, and relevant through the 21st century. Our Mission: Provide the Governor and the President with ready forces in support of state and federal authorities at home and abroad.BRIEF POSITION SUMMARY Performs moderately complex (Journey-Level) care and living skills training work for the Texas Challenge Academy (TCA). The Team Leader is responsible for the direct supervision of assigned Cadets participating in a voluntary youth residential military style program. Administers and teaches the Cadet disciplinary process, provides direct instruction in the program's eight core components and conducts Cadet physical training

related exercises. Reports directly to the Cadre Supervisor. Works under moderate supervision with limited latitude for the use of initiative and independent judgement. WORK HOURS: Shift WorkESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES Ensures quality of care, treatment, training, and support provided to Cadets at TCA. Ensures Cadet and staff safety, health and well-being, and responds to emergencies, injuries, or complaints according to policy and procedures. Responsible for ensuring the Cadets' uniforms, barracks, common areas and living conditions are properly maintained in accordance with established standards. Works with others and establishes a positive working relationship. Assesses and documents Cadet progress towards TCA goals and objectives. Ensures that the Cadet Standards of Discipline are upheld. Provides behavior directed counseling to reduce friction, correct undesirable behavior, improve morale and maintain continuity. Counsels Cadets and documents behaviors and disciplines. Keeps the TCA Chain of Command and fellow Team Leaders informed of all important matters through verbal and written communication, generates counseling statements and the shift pass-down logs. Maintains programs property, equipment and Cadets' personal items. May assist with facilities management responsibilities, including repairs, landscaping, or supply and equipment requisitions. May transport Cadets between locations, (i.e. formation, physical training area, and work areas. Ensures that all activities designated on the TCA training schedule are accomplished during the shift. Teaches Cadets to move to and from daily assignments in orderly multiple sized military formation (squad, platoon, company). Assists the Recruitment, Placement and Mentoring (RPM) department in identifying durable placement for assigned Cadets. Attends relevant training to maintain the essential functions of the position. Attends work regularly and observes approved work hours in accordance with agency state employee policies & procedures handbook. Performs other duties as assigned. May be required to perform duty in support of national emergencies, disasters, and other missions, to include holidays and weekends. Qualifications MINIMIUM QUALIFICATIONS EDUCATION: Graduation from a standard senior high school or equivalent is required. EXPERIENCE: Two years of full-time employment is required.(see substitution)Experience using Microsoft Office (such as Outlook, Word, or Excel) is required. PREFERRED QUALIFICATIONS: Experience working with youth who are emotionally/behaviorally at-risk is preferred. SUBSTITUTIONS: A combination of military service and post-secondary education equal to two years may substitute for required experience. REGISTRATION, CERTIFICATION OR LICENSURE: Valid driver's license is required. *If not currently a Texas resident, must obtain a Texas Driver's

License within 30 days after entering Texas as a new resident. A satisfactory driving record is required for operating state or personal vehicles to conduct agency business. The ability to obtain a Texas Commercial Driver's License (CDL) is preferred. First Aid and CPR certification or the ability to obtain such certification is required. OTHER REQUIREMENTS: Applicants must be at least 18 years of age at the time that the application is submitted. Personal financial responsibility is required to enable the issuance of a state or personal credit card for reimbursable training related expenses. This position is security sensitive and employment is contingent upon favorable results of a criminal record check with the Texas Department of Public Safety. The Immigration Reform and Control Act of requires all new employees to present proof of eligibility to work in the United States within three days of being hired. The Texas Military Department participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization; Upon hire with the State of Texas, males between the ages of 18 through 25 must provide proof of registration or exemption with the Selective Service. For further information, visit the Selective Service website at . KNOWLEDGE, SKILLS AND ABILITIES Knowledge of: adolescent problems, growth and development; and techniques used in interacting with Cadets. Skill in: maintaining a clean and organized environment; communicating clearly and effectively both verbally and in writing; and operating computers and using Microsoft software. Ability to: demonstrate effective leadership;follow instructions and directions; interpret and explain program rules and regulations; effectively instruct Cadets;interact appropriately and professionally with Cadets;enforce disciplinary, safety and security measures; clearly and appropriately document cadet performance and disciplinary files; maintain appropriate communication with management; work a flexible schedule; work well with others and establish and maintain positive working relationships; attend and participate in mandatory training located in local and out of town locations PHYSICAL/WORKING CONDITIONS: Work involves standing, walking, stooping, kneeling, climbing, and crawling. Frequently lifts, carries, moves, and sets up equipment and materials that weigh up to 50 pounds. Ability to work an overnight shift. Ability to climb stairs, and physically patrol property. Patrolling will primarily be within one campus building housing approximately cadets in two dormitories. NOTE: Texas ChalleNGe Academy is a smokefree environment. Smoking and/or the use of tobacco is prohibited within the facility. VETERANS EMPLOYMENT PREFERENCEIf you qualify for a Veteran Employment

Preference, it is mandatory that you provide the required documentation at the time of applying. Documentation must be provided before a Veteran Employment Preference can be granted. Currently Serving U.S. Military Member - Statement of Service Memo; Veteran -DD Form (or Equivalent) or; Surviving Spouse of a Veteran who has not remarried - Marriage Certificate and DD Form or; Orphan of a Veteran who was killed during active duty – Birth Certificate and DD Form Disabled Veteran - VA Civil Service Preference Letter VETERANS: Veterans, Reservist or Guardsmen with an MOS or additional duties that fall in the following fields or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply: United States Army: No Military EquivalentUnited States Navy: No Military EquivalentUnited States Coast Guard: No Military EquivalentUnited States Marine Corps: No Military EquivalentUnited States Air Force: No Military Equivalent Contact TMD's Veteran's Liaison, Paul Love if you have questions at - or The Texas Military Department does not discriminate of the basis of race, color, national origin, sex, religion, age, genetic information, or status as an individual with a disability or protected veteran status in employment or in the provision of services.

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