

Voter Registrar

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Company: Voter Education Project

Location: Roswell

Category: other-general

Job Title: Voter Registrar Location: Roswell, GA Employment Type: 1099 Contract Reports

to: Project Manager About Us: The Voter Education Project is dedicated to promoting

civic engagement and democratic participation in Roswell, GA and beyond. We are

passionate about empowering individuals to exercise their right to vote and make their

voices heard. As a Voter Registrar, you will play a pivotal role in our mission. Job

Description: We are seeking dedicated and civic-minded individuals to join our team as

Voter Registrars. As a Voter Registrar, you will be responsible for facilitating the voter

registration process, ensuring that eligible individuals can exercise their right to vote. This

position is integral to our mission of promoting civic engagement and democratic

participation. Responsibilities: 1. Conduct voter registration drives at various community

events, public spaces, and online platforms. 2. Educate individuals on the voter registration

process, eligibility requirements, and relevant deadlines. 3. Distribute and collect voter

registration forms, ensuring that all required information is complete and accurate. 4. Assist

individuals with completing voter registration forms and provide guidance as needed. 5. Verify

the eligibility of individuals based on state and local voting regulations. 6. Maintain organized

records of voter registration activities, including the number of registrations collected and any

issues encountered. 7. Collaborate with community organizations, schools, and other

stakeholders to promote voter registration initiatives. 8. Stay informed about changes in voter

registration laws and requirements to provide accurate and up-to-date information to the

public. Qualifications: 1. Strong commitment to promoting civic engagement and

democratic participation. 2. Excellent interpersonal and communication skills. 3. Knowledge

of voter registration laws and requirements in the relevant jurisdiction(s). 4. Ability to work independently and as part of a team. 5. Attention to detail and accuracy in record-keeping. 6. Comfortable using technology and voter registration software. 7. Ability to adapt to changing priorities and work in a fast-paced environment. 8. Previous experience in voter registration, community organizing, or related fields is a plus. Compensation: \$22 per hour Powered by JazzHR

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